

## MALAYSIAN STUDENT APPLICATION PROCEDURES

### How to complete the application form:

- Read the applicable "Terms & Conditions" before completing the form.
- Complete the form in BLOCK letters.
- Registration fee of **RM500**.
- Photocopy of Identification Card.
- Certified copies of Academic Results relevant to entry requirements of the applied programme. (please provide certificates from high school level onwards).
- Proof of English Language Proficiency e.g. IELTS or TOEFL, if applicable.
- Digital passport size photographs with name written on the reverse.
- Portfolio consisting 3 pieces of original artwork, if applicable.

### Additional payable fees:

Payable after receiving the Offer Letter or upon arrival at the Limkokwing University of Creative Technology.

Items Description	All Programmes
Wings of Creativity Reference Book <i>(one time)</i>	RM90
Tuition Fees Resource Fees	<i>Please refer to the fee structure schedule</i>

*\*As approved by KPT, 23 December 2015*

## INTERNATIONAL STUDENT APPLICATION PROCEDURES

### How to complete the application form:

- Read the applicable "Terms & Conditions" before completing the form.
- Complete the form in BLOCK letters.
- Registration fee of **RM1,000**.
- Student Visa Application fee (EMGS) is **RM2,400**, non-refundable (inclusive of EMGS registration fee for iKad).  
*Reference: www.educationmalaysia.gov.my*
- Certified copies of Academic Results relevant to entry requirements of the applied programme. (please provide certificates from high school level onwards)
- Proof of English Language Proficiency e.g. IELTS or TOEFL, if applicable.
- Digital photographs with white background. Size: 3.5cm x 4.5cm.
- Scanned passport copies including all blank pages (clear colour copy of the Biodata page).
- Portfolio consisting 3 pieces of original artwork, if applicable.
- Soft copy of curriculum vitae is required for all applicants above 25 years old and all post graduate applicants.
- Please take note that pre-health screening result conducted in home country must be submitted along with completed application form.
- All applicants from Sub-Saharan African countries are required to provide No Objection Certificate.
- All applicants from Nigeria are required to provide Eligibility Letter issued by the Nigerian Ministry of Education or High Commissioner Office.
- All applicants from Sudan are required to provide No Objection Certificate issued by the Sudan Embassy in Kuala Lumpur.
- Affidavit letter, if applicable.

### Additional payable fees:

Payable after receiving the Offer Letter or upon arrival at the Limkokwing University of Creative Technology.

Items Description	All Programmes
International Student Administrative Fee <i>(one time, varies by programme)</i>	RM5,000
<b>Limkokwing Book</b> <i>(one time)</i>	RM90
Tuition Fees Resource Fees	<i>Please refer to the fee structure schedule</i>
Accommodation Fees <i>(2 months rental in advance (non-refundable) and 1 month deposit)</i>	<i>Please refer to the Accommodation Form for details</i>

*\*Student Visa Application Fee to be paid along with completed application form.*

Note: 1) Fees quoted are correct at the time of printing and subject to change without prior notice.  
2) All fees are quoted in Malaysian Ringgit (RM).

## CREDIT TRANSFER STUDENTS

Student seeking entry with advance standing or with credit exemptions are required to submit the following additional documents:

- Release letter from previous institution.  
(to include attendance records)
- Certified copies of Transcripts/Results of ALL completed courses in previous programme.
- Course syllabus and Programme structure.
- Portfolio, if applicable.

Please note that the credit transfer will be conducted in accordance to the current policies from the Ministry of Higher Education Malaysia and Malaysian Qualification Agency.

## COMPLETED FORMS & PAYMENTS

**All completed forms and payments should be sent in by hand, courier or registered mail to:**

Limkokwing University of Creative Technology  
The International Marketing Department, Inovasi 1-1,  
Jalan Teknokrat 1/1, 63000 Cyberjaya, Selangor, Malaysia.



## AIRPORT ARRIVAL SERVICES

- For assistance upon arrival at the Kuala Lumpur International Airport, international students are required to fill in the Airport Clearance & Pick-Up Form at least 7 days in advance.

**Note: Transportation is only applicable to the students staying in The University's accommodation**

- The University will not be held responsible for late clearance for uncompleted or late forms.

**Note: Travel details and arrangements should be made 14 days prior to student arrival airport transportation services will be coordinated accordingly**

### How to complete the Airport Arrival Form:

Complete the form with BLOCK letters with ALL flight and arrival details:

- Flight Number, details of accompanying parents or guardians and programme registered.
- The Airport Arrival Form can be emailed to The International Student Service Department at [ssd@limkokwing.edu.my](mailto:ssd@limkokwing.edu.my)

## PROCESSING INFORMATION

### International Applications

An offer letter will be sent out to successful applicants.

The University submits an application to Education Malaysia Global Services (EMGS) for processing of the student's visa (6-8 weeks).

An approval letter is sent to the students once visa has been granted.

All international students are required to obtain Single Entry Visa at the Malaysian Embassy in their home country.

Students are required to complete the rest of the application procedures (where necessary) if they have not yet done so. (Accommodation Booking & Airport Arrival).

Health screening will be conducted within 7 working days upon arrival in Malaysia.

## APPLICATION FOR ACCOMMODATION

Students are required to fill in the Accommodation Form prior to arrival in Malaysia or to Limkokwing University. Rooms will be booked for 2 weeks starting from the check in date stated in the booking form. It is compulsory for ALL international students to stay on the University's accommodation during their first semester.

### How to complete the Accommodation Form:

- Read the University's Accommodation Rules & Regulations before completing the form.
- Complete the form with BLOCK letters and select your desired type of room.

**Note: Your choice of room might not be available at time of booking. Please check with the Student Services Department (SSD) for confirmation.**

**[accommodation@limkokwing.edu.my](mailto:accommodation@limkokwing.edu.my)**

- Immediately notify Limkokwing University for any changes after booking is made.
- Attach payment of 2 months deposit (refundable) and 1 month rental in advance (non-refundable) payable to: **Limkokwing University of Creative Technology International Sdn. Bhd.**

## PAYMENT INFORMATION

**All in-line/ transfers/ telegraphic transfer should be made payable to:**

Account Name : Limkokwing University of Creative Technology International Sdn. Bhd.

Account No : 512446-301996

Bank Name : Maybank

Bank Address : P1-36, Persiaran Multimedia, Shaftsbury Square, 63000 Cyberjaya, Selangor, Malaysia.

Swift Code : MBBEMYKL

Note: Please mail the remittance slip once transaction is made. Name of students and I/C or passport no. should be written on the reverse side of the slip. Slip can be emailed to: [admissions@limkokwing.edu.my](mailto:admissions@limkokwing.edu.my)  
[bursary@limkokwing.edu.my](mailto:bursary@limkokwing.edu.my)

# FEE STRUCTURE 2024 Cyberjaya Campus

## Foundation and Language Studies

Courses	Duration	Resource Fees (RM)	Full Fees (RM)
Foundation in Design (Malaysian Students) (R2/010/3/0264)(A-3488)	1 year	2,000	<b>12,500</b>
Foundation in Design (International Students) (R2/010/3/0264)(A-3488)	1 year	2,000	<b>16,500</b>
Foundation in Engineering (R1/010/3/0533)(FA-05683)	1 year	2,000	<b>31,500</b>
Foundation in Business (R2/010/3/0321)(A-6061)	1 year	2,000	<b>10,000</b>

## Faculty of Creative Technology

Courses	Duration	Resource Fees (RM)	Full Fees (RM)
Diploma in Animation & Multimedia Design (R2/214/4/0111)(A-10564)	3 years	6,000	<b>55,200</b>
Diploma in Information Technology (R2/481/4/0642)(A-6567)	2.5 years	2,000	<b>45,600</b>
Bachelor of Arts (Hons) in Creative Multimedia (R2/213/6/0349)(A-6186)	3 years	6,000	<b>58,650</b>
Bachelor of Science (Hons) in Software Engineering with Multimedia (R2/481/6/0511)(A-5373)	3 years	6,000	<b>46,000</b>
Bachelor of Science (Hons) in Information Technology (R2/481/6/0512)(A-5371)	3 years	6,000	<b>46,000</b>
Bachelor of Arts (Hons) in Games Design (R2/213/6/0269)(A-11059)	3 years	6,000	<b>58,650</b>
Bachelor of Arts (Hons) in Animation (R2/213/6/0250)(A-6166)	3 years	6,000	<b>58,650</b>
Bachelor in Multimedia (Honours) (N/0211/6/0031) (MQA/PA16725)	3.5 years	6,000	<b>91,480</b>

## Faculty of Architecture & Engineering

Courses	Duration	Resource Fees (RM)	Full Fees (RM)
Bachelor of Science (Hons) of Construction Management (R2/526/6/0033)(A-7669)	3 years	6,000	<b>51,000</b>
Bachelor of Arts in Interior Architecture (R2/581/6/0053)(A-3760)	3.5 years	6,000	<b>58,650</b>

## Faculty of Creative Arts & Lifestyle

Courses	Duration	Resource Fees (RM)	Full Fees (RM)
Diploma in Graphic Design Technology (R2/214/4/0104)(A-10222)	3 years	6,000	<b>51,500</b>
Bachelor of Arts (Hons) in Industrial Design (R3/214/6/0021)(A-6164)	3 years	6,000	<b>58,650</b>
Bachelor of Design (Hons) in Professional Design (Visual Communication) (R2/213/6/0123)(A-3759)	3 years	6,000	<b>58,650</b>
Bachelor of Arts (Honours) in Fashion Design (R2/214/6/0124)(A-3997)	3 years	6,000	<b>70,320</b>
Bachelor of Arts (Hons) in Fashion & Retailing (R3/214/4/0020)(A-6401)	3 years	6,000	<b>58,650</b>

## Faculty of Business & Communications

Courses	Duration	Resource Fees (RM)	Full Fees (RM)
Diploma in Multimedia, Advertising & Broadcasting (R3/321/4/0199)(FA 2535)	3 years	6,000	<b>50,600</b>
BA (Hons) in Broadcasting & Journalism (R3/321/6/0036)(A-6187)	3 years	6,000	<b>58,650</b>
Bachelor of Arts (Hons) in Professional Communication (R2/321/6/0156)(A-5365)	3 years	6,000	<b>58,650</b>
Bachelor of Business (Hons) in International Business (R2/340/6/0432)(A-5368)	3 years	6,000	<b>46,000</b>
Bachelor of Business (Hons) in Accounting (R2/344/6/0306)(A-5367)	3 years	6,000	<b>46,000</b>
Bachelor of Business Administration (Hons) (R2/345/6/0584)(A-5366)	3 years	6,000	<b>46,000</b>
Bachelor of Arts (Hons) in Digital Film & Television (R3/213/6/0033)(A-6165)	3 years	6,000	<b>58,650</b>

## Limkokwing Graduate School

Courses	Duration	Resource Fees (RM)	Full Fees (RM)
MBA in Project Management (R2/0414/7/0939)(FA14355)	1.5 years	3,000	<b>27,000</b>
Master of Arts in Fashion and Brand Management (R/342/7/0136)(MQA/FA 4745)	2 years	4,000	<b>42,000</b>
Master of E-Commerce (N/0415/7/0003) (MQA/PA16724)	1.5 years	3,000	<b>34,000</b>
Master of Business Administration in General Management (R/340/7/0003) (MQA/PA16724)	1.5 years	3,000	<b>39,999</b>
Doctor of Philosophy (PHD) Information System (R2/480/8/0025)(MQA/A10543)	3 years	3,000	<b>38,000</b>
Doctor of Philosophy (PhD) Management (Local) (R2/340/8/0506)(MQA/FA 14357)	3 years	6,000	<b>15,400</b>
Doctor of Philosophy (PhD) Management (International) (R2/340/8/0506)(MQA/FA 14357)	3 years	6,000	<b>30,000</b>